



## MILLENNIUM CHALLENGE ACCOUNT DEVELOPMENT BOARD

(MCA-Nepal)

### Synopsis of the Minutes

### 11<sup>th</sup> Meeting of the Board of Directors of Millennium Challenge Account Development Board

Nature: Decision without Meeting

MCA-N/BOD-M-11/28-04-2019

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Date of Decision: 28.04.2019 (2076/01/15 BS)

Notice Served: 18.04.2019 (2076/01/05 BS)

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#### 1. DECISION TAKEN WITHOUT MEETING BY

##### 1.1. Members

- **Dr. Rajan Khanal**, Chairperson  
And, Secretary, Government of Nepal, Ministry of Finance
- **Mr. Nabin Raj Singh**, Member  
And, Joint Secretary, Ministry of Energy, Water Resources and Irrigation
- **Mr. Gopal Prasad Sigdel**, Member  
And, Joint Secretary, Ministry of Physical Infrastructure and Transport
- **Mr. Kul Man Ghising**, Member  
And, Managing Director, Nepal Electricity Authority
- **Mr. Surendra Kumar Mahto**, Member (Alternate representing Civil Society)  
And Senior Advocate, Supreme Court of Nepal
- **Mr. Kumar Pandey**, Member (representing Private Sector)  
And, Vice-President, Independent Power Producers' Association of Nepal
- **Mr. Khadga Bahadur Bisht**, Member Secretary  
And Executive Director, MCA-Nepal

##### 1.2. Invitees to whom Notice was served

- **Mr. Shreekrishna Nepal**, Invitee



And, Joint Secretary, Government of Nepal, Ministry of Finance, International Economic Cooperation and Coordination Division

- **Mr. Troy E Kofroth**, Invitee - MCC Representative  
Resident Country Director, Millennium Challenge Corporation

### 1.3. Others to whom Notice was served

- **Mr. Udaya Raj Sapkota**  
And, Joint Secretary, Government of Nepal, Ministry of Finance,  
Legal and Judgment Execution Division
- **Mr. Rajib Dahal**  
Chief Legal Officer, Millennium Challenge Account Development Board

## 2. PRELIMINARY

- 2.1. The Decision without meeting had to be taken because of the urgent nature of the matter to be decided. Therefore, a notice was duly served on 18.04.2019 to all members and invitees. The notice requested the members to provide their consent in writing by 24.04.2019 to the resolution attached.
- 2.2. The notice was served as per Section 3.12. (b) (iv) of Millennium Challenge Account – Nepal Internal Conduct Bylaws, 2075 (2019) and the consent in writing to the resolution was received on 28.04.2019.

## 3. MATTERS FOR DECISIONS

### 3.1. Agenda One: Approval of the Selection Memorandum for the position of Chief Financial Officer, authority to the new salary negotiation committee to initiate the salary negotiation with the candidates, and the finalization of the selected candidate.

- 3.1.1. The Board of Directors has decided to approve the Selection Memorandum for following position and results contained therein as attached:

Serial No.	Position	Band
(1)	Chief Financial Officer (CFO)	D

- 3.1.2. The Board of Directors has decided to dissolve the salary negotiation committee formed earlier and has constituted a permanent salary negotiation committee comprising of following members of MCA-Nepal:



- a. Khadga Bahadur Bisht, Executive Director – Convener
- b. Shalav Risal, Manager : Administration and Human Resources – Member,
- c. Rajib Dahal, Chief Legal Officer – Member

to proceed to make offer to the candidates for the above position, and for any future appointments as per the organogram of sixty-six (66) positions, approved by the Board on 9<sup>th</sup> Board meeting held on 3 March 2019, in the order of ranking complying with the approved salary structure of MCA-Nepal.

3.1.3. The Board of Directors has decided to authorize the Executive Director to appoint the successful candidate for the above position based on the recommendations made by the salary negotiation committee.

3.1.4. The Board of Directors has directed the Executive Director to comply with Employment Bylaws in the matter of appointment, salary, and other benefits to be offered to successful candidates for the above position..

#### **4. RECORDING OF THE DISCUSSIONS AND DECISIONS**

The Board of Directors has decided to direct the Executive Director to record these minutes with the minute book of Millennium Challenge Account Development Board and to submit the synopsis of such minutes for publication on the website of Millennium Challenge Account Nepal Development Board within two (2) weeks from the date of these Minutes

#### **5. CLOSE**

There being no further business, no other decision or discussion was conducted.

Synopsis of the Minutes Prepared By:

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Rajib Dahal, Chief Legal Officer,  
Millennium Challenge Account Development Board (MCA-Nepal)